



Company Profile

NORHAMIZAH TAX PRO SDN. BHD.

Registration No : 202201046415 (1492112-K)



Agenda

3 About the Company

4 Our Mission and Vision

5 Our Core Value

6 Meet Our Leader

7 Award, Achievement & Experience

8 Our Management Team

9 Our Client Segment

10 Our Offered Services

11 Intern With Us

13 Contact Information



About the Company

NORHAMIZAH TAX PRO SDN. BHD is a firm of chartered accountant and certified tax agent. Our branding NTAXPRO is the new generation of the taxation industry today. Established in early 2018 with branding BIGOFFICE, we were recognised **“The Fastest Services Firm”** since **we produce report within 2 weeks.**

While we are carrying a new and fresh image NTAXPRO in mid-year 2023 into the industry, our team consist of experienced and enthusiastic professionals that focus on providing top notch tax saving & consultancy services.

We develop relationship and work closely with our clients by understanding their needs and add value by offering creative advice and effective solutions. Our depth of technical ‘know-how’ makes tax issues and compliance less technical and complicated. We seeks for legitimate tax savings to improve our client’s financial results.

Following our philosophy and hardwork, we are grateful that our clientele recognise us as a quality provider and will continue to deliver and inspire them with our excellence.

Visit our website at www.ntaxpro.com

[Back to Agenda](#)

Our Mission and Vision

At NTAXPRO, everything we do is inspired by our vision, purpose and core values.

Mission

To be the number one leading firm for Accounting and Taxation provider/services market in Malaysia

Vision

To provide holistic financial advisory services to public focusing on educating the entrepreneur

To open second office within two (2) years



Our Core Value

At NTAXPRO, everything we do is inspired by our core values.



Goal # 1 Do the right thing

"Integrity is the foundation for everything we do. We are admired and respected for our commitment to honesty, trust, and transparency. We do the right thing — even when no one is watching."



Goal # 2 Need for speed

"Every day, in everything that we do, we challenge ourself and move the line. We push our own boundaries by focusing on dateline to meet client's need and expectation. 2 week only, is what we need! This make us outstanding from another company."



Goal # 3 We win with diversity

"Diversity is more than just the sum of our many parts. It's our superpower — not just the right thing to do but how we win. Whether through diversity of services, experience, opinions, or views, it's how we build a sustainable business."



Norhamizah Amir
Chartered Accountant (MIA 46375)
& Certified Tax Agent (License No :
01/012499/06/2026)

Meet Our Leader

In the beginning of 2015, Norhamizah started her career as an account assistant. 2 years later, she join audit company and got the certified chartered accountant. After several stints in mid-size company, she realised at the age of 26 that her true calling was to manage her own firm.

Taking the opportunity from market Bumiputra's accountant and tax agent's deficiency, Norhamizah challenge herself to open a firm as an accountant and business consultant under Big Office Sdn Bhd (BIGOFFICE) in 2018. In 2023, she focus her direction specialise in tax services by carrying a new image NTAXPRO into the industry.

She believes that every entrepreneur need accountant and tax agent for guidance. Being a leader with visionary mission, she plan to provide accounts classes and tax seminar to public. Currently, she in preparation to publish 8 (eight) books that can help them gain knowledge. This book soon will be distribute in Tiktok, Shopee application and website.

In July, 2023, she completed her training as the certified trainer from Hrdf.

Award, Achievement & Experience

2013-2013

Junior Auditor at Halim Ahmad & Co.

- Assist in preparation working paper audit
- Checking final report

2015-2017

Accounts Executive at Siti Rokayah Management Services

- Record data into accounts systems
- Prepare full set of accounts report
- Assist in tax computation
- Consult client based on their financial report

2017-2022

Senior Auditor at Azman Ahmad & Co

- Assist in working paper audit
- Prepare full set of audited reports
- Checking audit and tax reports prepared by junior audit

2018-current

Managing Director at Big Office Sdn Bhd

- Evaluate company's performance
- Consult client based on their business
- Planning and goal setting for company

2022-current

Managing Director at Siti Consultant Sdn Bhd

- Monitor operation department
- Find company's sales and close clients for secretary services

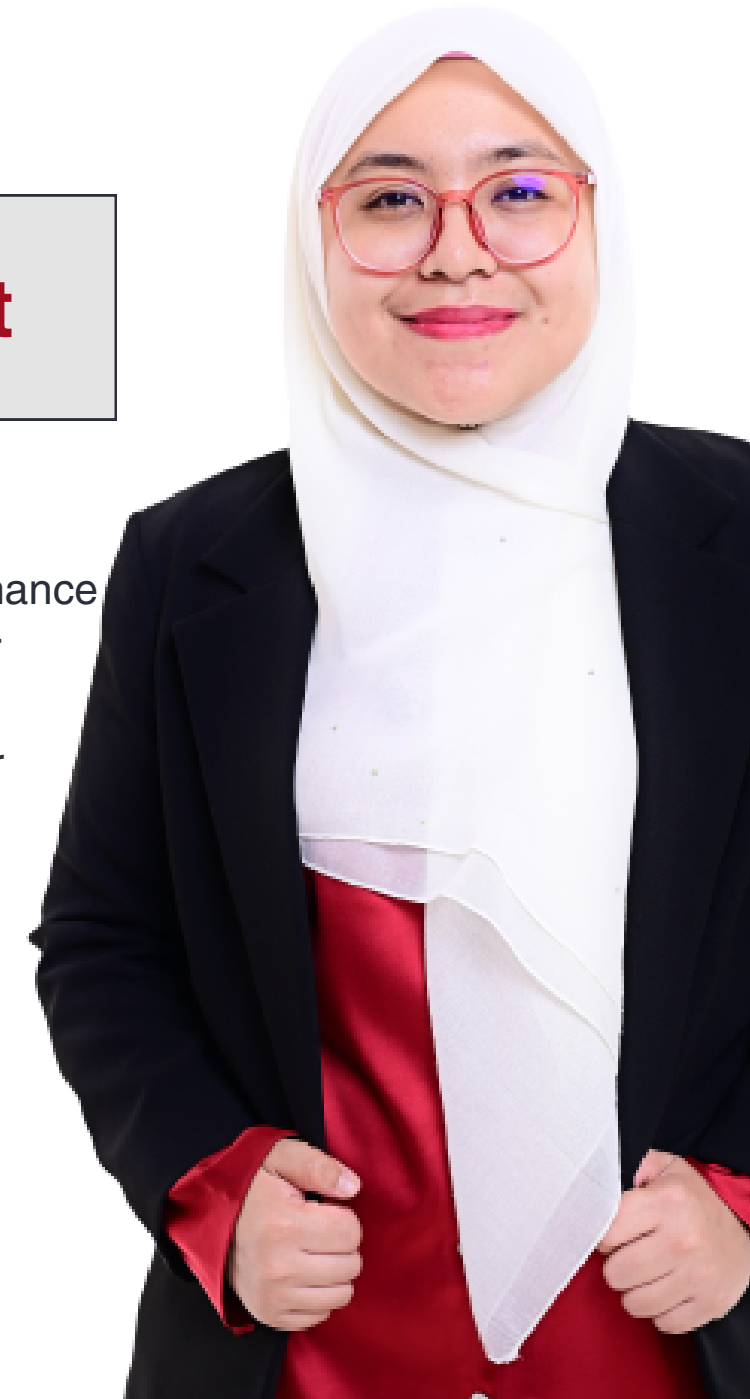
2023-current

Managing Director at Norhamizah Tax Pro Sdn Bhd

- Planning and goal setting for company
- Consult client for tax computation and accounts report

Partner at Norhamizah & Co (NF2745)

- Assist in sendirian berhad registration



[Back to Agenda](#)

Our Management Team

The strength of the team is each individual member.



Norhamizah, Amir

Managing Director & Tax Agent



Aina Nurkhalida, Azhar

Operation Manager



Siti Hosiah, Karimun

Accountant cum Human Resources
Executives



Siti Hagjar, Sulaiman

Accountant



Nurul Atiqah

PR & Marketing Executives

Our Clients Segments

Total Available Market (TAM)

- Account Services, Tax Services & Advisory :
Clients 248++

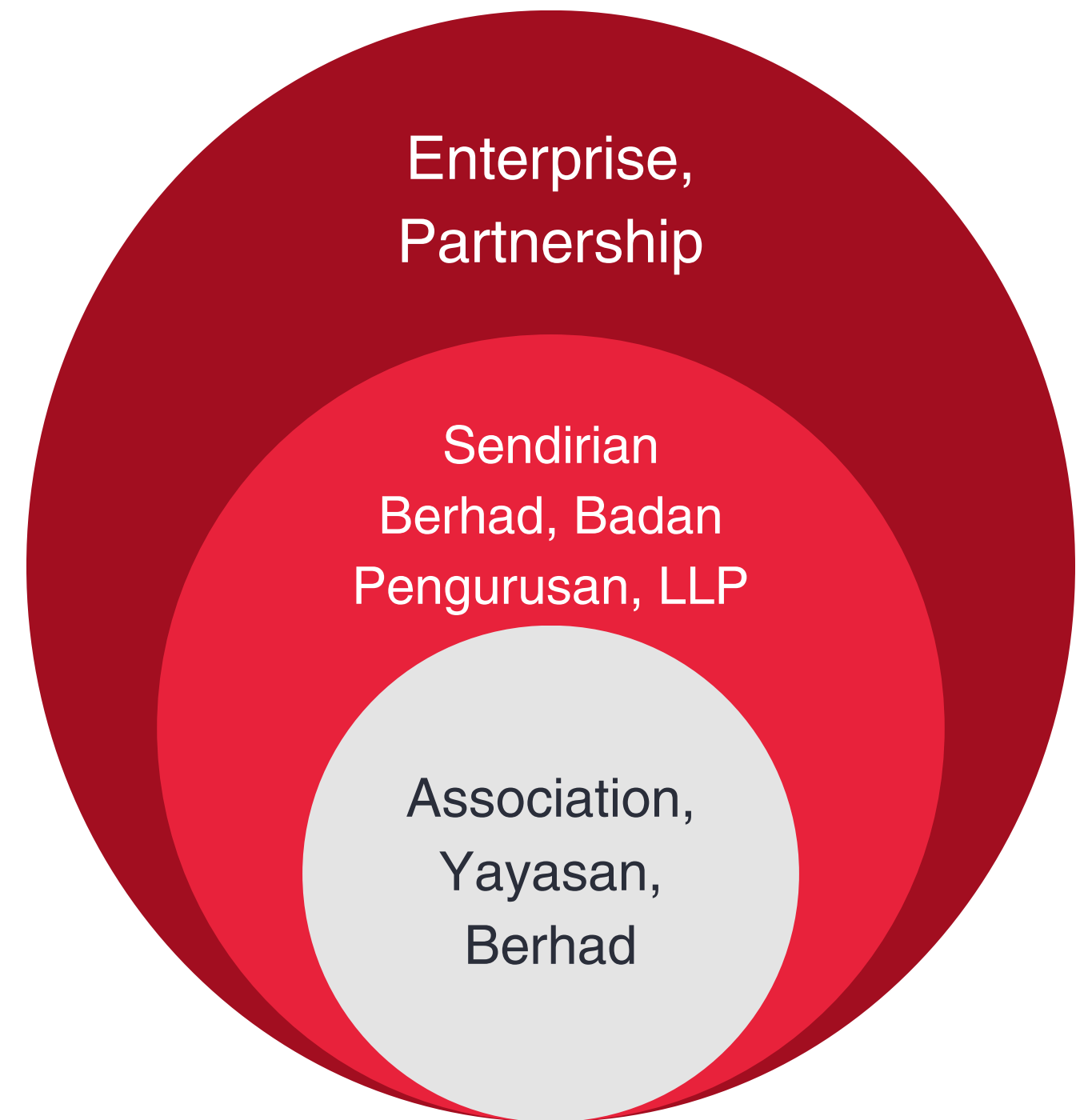
Enterprise, Partnership

Clients 64++

Sendirian Berhad, LLP, Badan Pengurusan

Clients 12++

Association, Yayasan, Berhad



[Back to Agenda](#)



Our Offered Services

Our professional services that may help you out

Accounting Services

Tax Computation

Tax Audit

Company Secretary

Advisory

Business Management

Training

Books**

Accounting Services

What we can assist you :

- Preparation of Accounts (monthly, 3 month, 6 month, yearly)
- Preparation of Report
(Profit and Loss, Balance Sheet, Trial Balance)
- Checking Financial Report
- Computation of Hire Purchase
- Loan Treatment
- Depreciation
- Bookkeeping
- Cash Flow Projection



Tax Services & Tax Audit

What we can assist you :

- Preparation of tax computation
- Preparation of tax report
- Preparation of capital allowances
- Tax registration
- E-filing and manual submission
- PCB computation
- Withholding tax computation
- Handling client problem with LHDN
- Negotiation
- Problem solution



Company Secretary

3

What we can assist you :

- Bookkeeping
- Preparation of documents, tenancy agreement
- Preparation of resolution
- Company secretarial services
- Advisory
- Recommendation accountant
- Recommendation tax agent

Business Registration

What we can assist you :

Registration :

- Incorporation New Sendirian Berhad
- Limited Liability Partnership (LLP)
- Yayasan
- Berhad
- Enterprise
- Traditional Partnership
- Association/Club
- Advisory



Advisory

5

What we can assist you :

Advisory services:

- Guideline for newbie Sendirian Berhad
- How to upgrade to Sendirian Berhad
- Comparison Sendirian Berhad vs PLT
- How to manage business documents
- Tax treatment for Enterprise
- Tax treatment for Sendirian Berhad
- Divident treatment
- Human resources issues
- Foreign income treatment
- Employer and PCB deduction

Business Management



What we can assist you :

- Registration of EPF (employer/employee contribution)
- Registration of SOCSO (employer/employee contribution)
- Payroll services
- Zakat computation - Enterprise/Partnership/Individual
- Zakat computation - Sendirian Berhad
- Filing Management
- Bookkeeping

Training & Seminar

What we can assist you :

Training :

- Introduction to Basic Accounts
- Introduction to Accounting System
- Document Management
- Pathway to Sendirian Berhad

Seminar :

- Introduction Tax to Taxpayer
- Disallowable Expenses
- Tax Relief in 2023
- Employer & PCB Deduction
- Foreign Services & Withholding Tax

Books for Entrepreneur Guidance



What we can assist you :

Books* soon will be launch at our website, Tiktok shop and Shopee application :

- All about Enterprise
- All about Partnership
- LLP & Guidance
- Pathway to Sendirian Berhad
- Mastering Human Resources Management
- 6 Department in Company
- Introduction to Tax
- Mastering business documents



Our happy client testimonials accounts & tax services for Enterprise





Our happy client testimonials for accounts services from Sendirian Berhad





Our happy client testimonials accounts report from Badan Pengurusan/JMB





Our happy client testimonials from professional services





Our happy client testimonials





Our happy client testimonials



Connect with us!



Email

ntaxpro1@gmail.com
ntaxpro2@gmail.com

Visit us at

www.ntaxpro.com

Talk to us, scan the QR code :

013-223 7133

013-304 4335

011-2179 5733



Social media

-  Ntaxpro Pakar Cukai
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